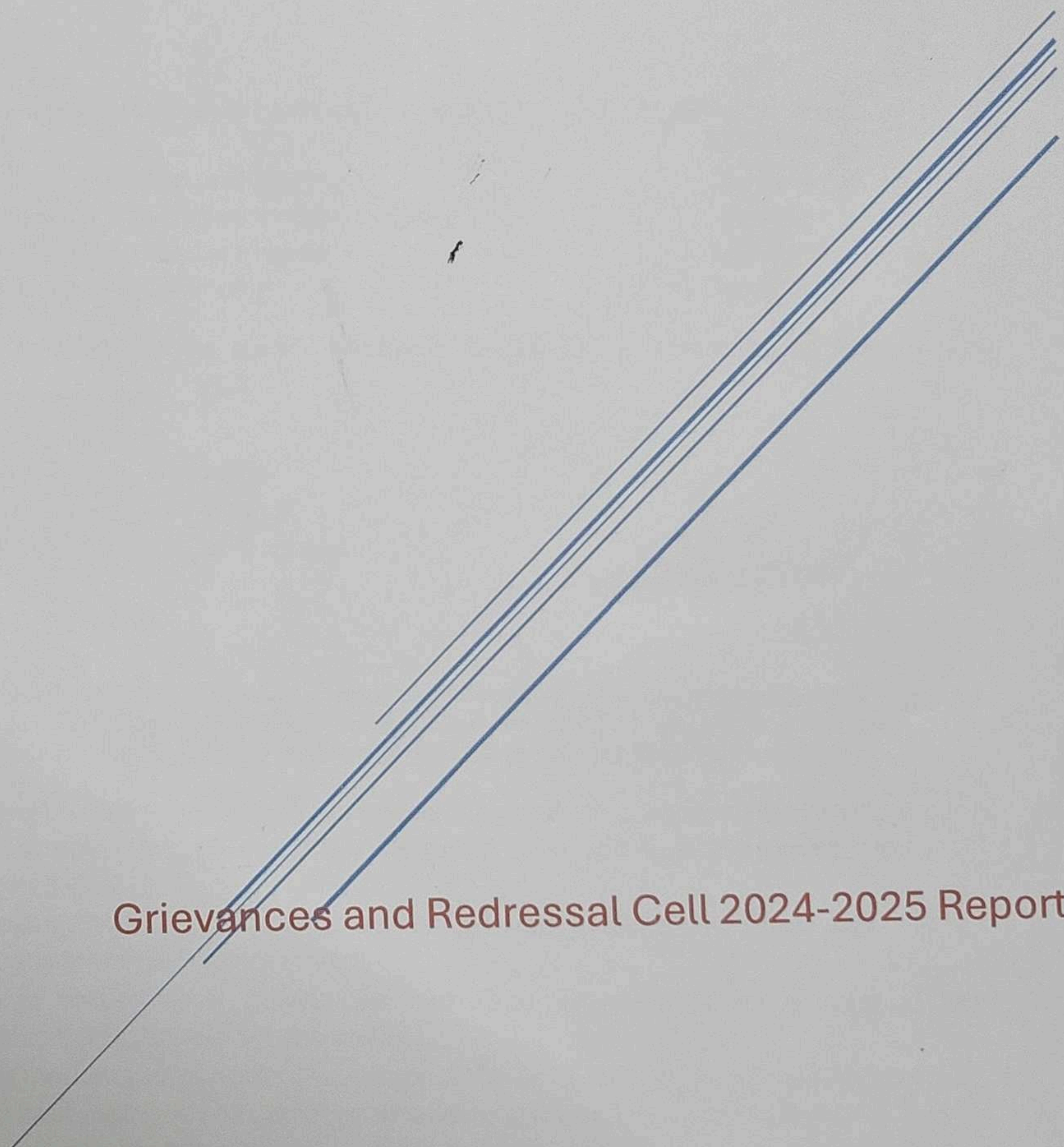


SOCIALWELFARE RESIDENTIAL GOVERNMENT DEGREE COLLEGE FOR GIRLS ,
Kanchikacherla ,NTR District

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Grievances and Redressal Cell 2024-2025 Report

Grievance & redressal Mechanism 2024-25

Social Welfare Residential Govt. Degree College for Girls
Kanchikacherla ,NTR District.



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Grievance Redressal Committee Report (2024-25)

1. Constitution:

The college has constituted a Grievance Redressal Committee comprising following members:

- | | |
|--|-------------|
| 1. Dr. Neeraja.V | Principal |
| 2. P.S. SatyaVani, Lecturer in Commerce | Coordinator |
| 3. Dr. K. SudhaRani, Head Department of Commerce | Member |
| 4. Dr. Y. Sumithra, Lecturer in English | Member |
| 5. Dr. Veenat, Dept. of Sociology | Member |

Besides this following are the student volunteers to help in the functioning of the committee:

1. Ms. N. Hansika – B.Com III
2. Ms. P. Ramya - B.Sc III
3. Ms. K. Seshu Priya B.Com. II
4. Ms. D. Bhavya Sri B.Sc. II
5. Ms. K. Sruthi Priya B.com. I

Objectives of the Committee

The objective of this committee is to develop a responsive and accountable attitude among all the students in order to maintain a harmonious educational atmosphere in the institute. It has been constituted for the redressal of the problems reported by the students of the college with the following objectives:

- Upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial student - student relationship and student - teacher relationship etc.
- Encouraging the students to express their grievances/problems freely and frankly, without any fear of being victimized.
- To put in writing their grievances and their suggestions for improving the academics/administration in the college.
- Advising students of the college to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the students to refrain from inciting students against other students, teachers and college administration.
- Advising all the staff members to be affectionate towards the students and not be



V. Neeraja
PRINCIPAL
S.W.R.G.D.C FOR GIRLS
KANCHIKACHERLA.

Minutes of Meeting

Minutes of meeting of prevention of the grievance redressal committee that was convened in the chamber of the principal social welfare residential Government Degree college Kanchikacherla on 6th February 2024 at 12.30 PM.

Committee

Dr V. Neeraja Principal

P. Satyavani, Lecturer in commerce -Coordinator




Dr K. Sudharani, Lecture in commerce -Member

Dr. Y. Sumitra Lecture in English – Member

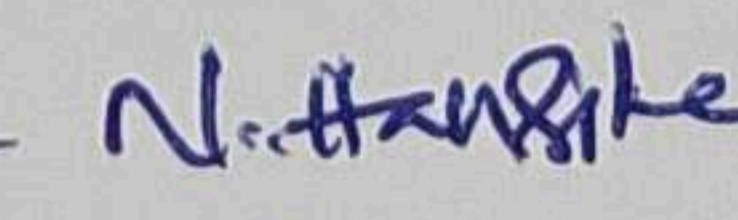
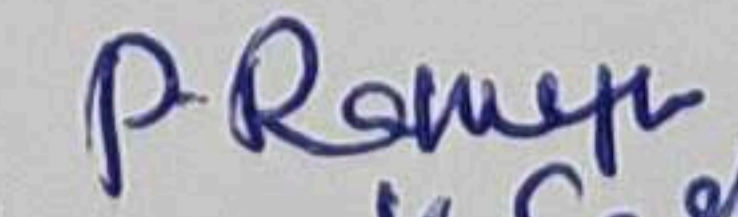
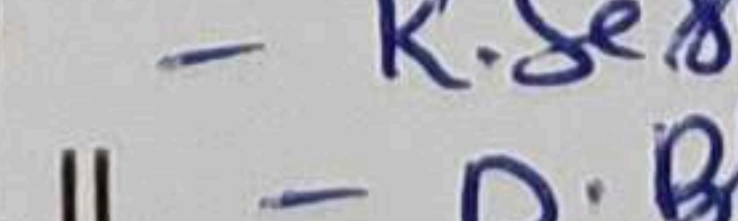
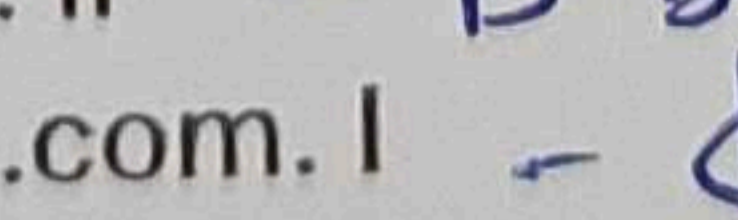

A meeting of prevention of the grievance redressal committee held on 6th February 2024. Following was discussed

1. There was no grievances reported by the students so far .
2. It was decided to display the information about the committee members and grievances resolving mechanism of the college under various notice boards.

Signatures :

1. P. Satyavani, - 
2. Dr K. Sudharani - 
3. Dr. Y. Sumitra - 

Student Volunteers

1. Ms.N.Hansika – B.Com III - 
2. Ms P.Ramya -B.Sc III - 
3. Ms. K.Seshu Priya B.Com. II - 
4. Ms.D. Bhavya Sri B.Sc. II - 
5. Ms.K. Sruthi Priya B.com.I - 

V. Neeraja 6/12/24

PRINCIPAL
S.W.R.G.D.C FOR GIRLS
KANCHIKACHERLA.



Procedure & Functioning the Committee

- During the orientation programme at the beginning of the session, the students are informed about the committee, its working and the members are introduced.
- The students can file the written complaint directly with any member of the committee or can e-mail to the principal principalneeraja@swrgdckch.ac.in
- In addition, the college has devised a mechanism for taking students' feedback in general, whereby the students are asked to fill a google form, wherein they give their feedback on different teaching and learning aspects. The grievances obtained from the feedback form are forwarded to the Grievance Redressal and Student Welfare Committee. The committee members look into complaints and grievances and act upon them and assure that the grievance has been properly solved.

Complaints & Grievances

- Any suggestions by students for improvement are also welcomed. In this session, no specific or direct complaints were received by the committee. However, on the basis of the data received from the students' feedback google form, it was gathered that there was need for improvement in hygienic conditions in the washroom, better water facilities and overall sanitization of the college for the student welfare.

So following steps were taken:

- To improve the pressure of water in the taps, booster pumps were installed.
- To ensure the availability of clean drinking water, the caretaker of the college was directed to arrange for the regular servicing of water purifier systems of water coolers.
- The cleanliness committee was also instructed to take regular rounds in order to ensure the cleanliness of the campus.
- For the issues concerning maintenance and cleanliness, the sanitation staff was directed to ensure proper cleanliness and hygiene of the college, specifically the washrooms
-

Minutes of Meeting

Minutes of meeting of prevention of the grievance redressal committee that was convened in the chamber of the principal social welfare residential Government Degree college Kanchikacherla on 6th December 2024 at 12.30 PM.

Committee

Dr V. Neeraja Principal

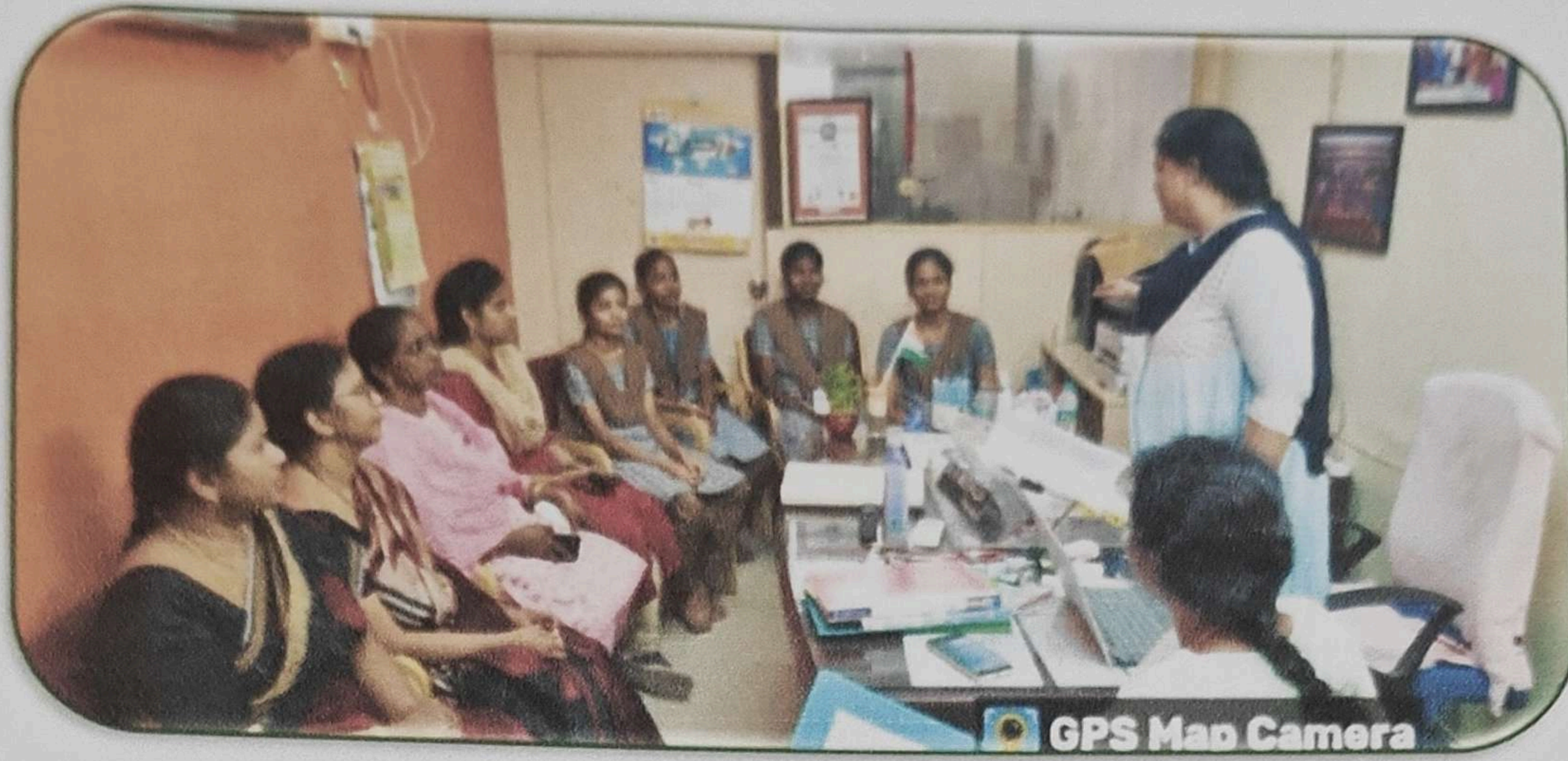
P. Satyavani, Lecturer in commerce -Coordinator

Dr K. Sudharani, Lecture in commerce -Member

Dr. Y. Sumitra Lecture in English – Member

A meeting of prevention of the grievance redressal committee held to address the grievances raised by the students on 6th December 2024. The following points were discussed in the meeting.

1. To improve the pressure of water in the taps. Decided to install the booster taps.
2. Decided to arrange green mats in the corridor.
3. Decided to arrange fans in the corridor for study hours purpose.
4. It was decided that cleanliness committee be instructed to take regular rounds in order to ensure the cleanliness of the hostel rooms and campus.
5. It was decided that the directions should be given to the



Signatures :

1. P. Satyavani,
2. Dr K. Sudharani
3. Dr. Y. Sumitra

Student Volunteers

1. Ms.N.Hansika – B.Com III *N.Hansika*
2. Ms P.Ramya -B.Sc III *P.Ramya*
3. Ms. K.Seshu Priya B.Com. II *K.Seshu*
4. Ms.D. Bhavya Sri B.Sc. II *D.Bhavya*
5. Ms.K. Sruthi Priya B.com.I *K.Sruthi*

V. N. Rangh 6/12/24

PRINCIPAL
S.W.R.G.D.C FOR GIRLS
KANCHIKACHERLA.

